

STONE RURAL PARISH COUNCIL

Payments Authorisation – Report of Responsible Financial Officer

2024/25 ACCOUNTS

EXPENDITURE:

The following payments have been made in September, October and the start of November 2024 (A = authorised at prior meeting):

No	Item		Cheque No	£ Gross amount	£ VAT
September Payments					
A	EDF	Village Hall electricity	Direct debit	49.00	-
A	Eddy's building services	Village hall repairs	300198	49.00	-
A	L Davies	Expenses –Aston By Stone village hall hire	300199	50.00	-
1	L Davies	Expenses – water bill village hall	300200	130.67	-
2	Forvis Mazars	External audit	300201	252.00	42.00
3	HMRC	PAYE	300202	12.00	-
4	L Davies	September salary	300203	635.84	-
5	Unity Trust Bank	Service charge	Direct debit	18.00	-
October Payments					
1	EDF	Village Hall electricity	Direct debit	49.00	-
2	Mrs Brunt	Caretake half year payment	300304	600.00	-
3	Mr M Bloor	Community speed watch signs (Oulton) installation	300305	300.00	-
4	Mr J Forster	Village Hall external maintenance	300306	30.00	-
5	HMRC	PAYE	300196	12.00	-
6	L Davies	October Salary	300308	635.84	-
7	Unity Trust Bank	Service charge (now monthly)	Direct debit	5.40	-
Start of November Payments					
1	EDF	Village Hall electricity	Direct debit	49.00	-
2	ICO	Annual fee	300309	40.00	-

3	L Davies	Expenses –Poppy wreaths and stamps	300210	46.78	-
4	Swynnerton Parish Council	Reimbursement for gully cleaning by Burntwood Road Sweepers Ltd	300211	800.00	-

INCOME

Month	Income	£
September	Village hall hire	550.00
October	Village hall hire	250.00
	Precept, CT grant and concurrent	9,253.5

The balance of the current account was £14,255,95 at 11 November 2024. Considering the amounts that are to be paid in November and December, no transfer from the instant access account is recommended.

Lucy Davies
Parish Clerk
November 2024

Authorised by
Chairman

Stone Rural Parish Council					
Receipts and Payments 2024/25 (1 April - 31October)					
	Yr to date Actual 2024/25 £	Full Yr Actual 2023/24 £	Budget 2024/25 £	Bank Reconciliation at 31.10.2024	
RECEIPTS					
Precept	£16,736.20	£14,820.24	£16,736.20	Current Account Balance @ 31.10.2024	£14,286.95
CT Grant	£318.80	£734.76	£318.80	Instant Access Account Balance @ 31.10.2024	£26,272.31
Concurrent	£1,452.00	£1,452.00	£1,452.00	<i>Plus</i>	
Village Hall Hirings	£2,290.00	£3,365.75	£2,720.00	Cash in hand	£0.00
Bank Interest	£358.52	£668.23	£430.00	Cheques not cashed	£0.00
VAT Refund	£2,948.68	£1,017.01	£2,500.00	<i>Minus</i>	
Grants	£0.00	£2,450.00	£0.00	Cheques not yet presented:	£(647.84)
Other Receipts	£378.79	£71.44	£0.00	BALANCE CARRIED FORWARD @ 31.10.2024	£39,911.42
TOTAL INCOME	£24,482.99	£24,579.43	£24,157.00		
PAYMENTS					
Salaries	£(4,458.54)	£(8,482.61)	£(8,528.36)	Cheques not yet presented	
Establishment Charges	£(1,850.83)	£(2,967.41)	£(1,940.00)		
Printing & Stationary	£(20.95)	£(165.71)	£(120.00)		
Donations	£(1,550.00)	£(3,200.01)	£(3,050.00)		
Projects	£(479.52)	£(11,522.10)	£(5,000.00)		
Village Hall	£(4,148.04)	£(4,841.60)	£(4,600.00)		
Insurances	£0.00	£(413.62)	£(430.00)		
Training	£0.00	£(60.00)	£(90.00)		
Bus Shelters	£0.00	£(950.00)	£(2,500.00)		
Notice Boards	£0.00	£(193.00)	£(200.00)		
VAT Payments	£(298.98)	£(2,948.68)	£0.00		
TOTAL EXPENSES	£(12,806.86)	£(35,744.74)	£(26,458.36)		
Excess Receipts over payments	£11,676.13	£(11,165.31)	£(2,301.36)		
Balance bought forward	£28,235.29	£39,400.60	£28,235.29		
Add Receipts	£24,482.99	£24,579.43	£24,157.00	signed _____	
Less Payments	£(12,806.86)	£(35,744.74)	£(26,458.36)	date _____	
BALANCE CARRIED FORWARD	£39,911.42	£28,235.29	£25,933.93		